

8-3-06 Executive Committee Board Meeting Minutes

Members Present: Noah, Chris, John, Marcia, Terry, Veta, Marc, Eric (7:00). Absent: Bill, Richard, Sandy

Administration Present: Becky, Harlan, Kim

- I. Meeting called to order at 6:32pm.
- II. Communications: a) CDE Communications: CDE wants the EC Board to review the first draft of the manual they are writing.
- III. District 6 Communications: a) Harlan, Bill, New Principal of UH & Tom Roche are to meet. No agenda yet.
- IV. Approval of Agenda: Add item Xn. Playground Update and Xo. CSAP Update. Agenda approved unanimously.
- V. Approval of Previous Minutes: Minutes of 7-13-06 EC meeting approved unanimously.
- VI. Hearing of Persons Desiring To Speak To An Item On the Agenda: none
- VII. Committee Updates: none
- VIII. Personnel Items: a) Harlan hired a new math teacher, Ansel Foxley. Mr. Greisel, math teacher has resigned.
- IX. Review of Previous Action Items of the Executive Committee: none
- X. Special Items:
 - a. Elect new Vice President for Board: **MOTION** by Terry to elect Eric Umholtz as Vice President of the EC Board; seconded by Chris. Voice Vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes. Motion carried unanimously.
 - b. Renew John Rattle's term for 4 more years: **MOTION** by Chris to renew John Rattle's term for 4 more years; seconded by Terry. Voice Vote: Noah-yes, Chris-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes. Motion carried unanimously.
 - c. Renew John's President office for 4 more years: **MOTION** by Veta to renew John's President office for 4 more years; seconded by Terry. Voice vote: Noah-yes, Chris-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes. Motion carried unanimously.
 - d. Review Strategic Goals: #4-Nate: Objective #1: Frontier Academy's goal is to have a graduation rate of 98%. The class of 2005 had a graduation rate of 83% and the class of 2006 had a graduation rate of 90%. Objective #2: Frontier Academy's goal is to increase the number of students attending an institute of higher learning. 76% of 2005 graduates attended college: 52% went to a 4-year institution; 24% went to a 2-year institution. 92% of 2006 graduates plan to attend college: 43% will attend a 4-year institution and 49% will attend a 2-year institution. Goal #5-Kim: Objective 1-Pursue financing with Wells Fargo, we have received drafts and should be getting rating soon. Refinancing looking very good. No word from the banker. According to Bill, we may need an appraisal. We should have news about our refinancing in about 14 days. Objective 2-

- Improve Budgeting-Financing committee has not met yet. Objective 3- Foundation-No meeting set yet. Goal #6-Eric: Still collecting data.
- e. Approve School Handbooks: HS, MS, and ES: Attendance policy is addressed in all 3 handbooks. Board suggested that at the secondary school the tardy policy should be: Late to class, student is locked out of class, must call parent and advise them of tardy, sent back to class. After 3-5 tardies, student is given detention and must call parent. MS Retention Policy- two F's student may be retained. Retention is at the discretion of the administration. Harlan will change and clean up the wording. Grading- two F's recommend summer school. Long term project-due on due date, no exceptions. Few changes to dress code.
- f. Second Reading on 5's Policies & Grievance Policy: 5.1-Student Rights and Responsibilities. Policy change accepted. Change capital M in 2nd line to small letter m. **MOTION** by Terry to accept policy 5.1 as amended; seconded by Marcia. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.2-Student Conduct. **Motion** by Marcia to accept as written; seconded by Eric. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.3-Discipline. Motion by Terry, all references to Board or Executive Committee, be consistent as Executive Committee; seconded Chris. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.4-Student Health. No changes. **MOTION** by Marcia to accept policy as written; seconded by Terry. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.5-Student Privacy. Change second line to unwanted. Section (c), capitalize Frontier Academy, Weld County Department of Social Services, and Academy. **MOTION** by Eric to accept as amended; seconded by Chris. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.6-Student Safety. In section (b), change "The academy" to Frontier Academy. **MOTION** by Veta to accept as amended; seconded by Chris. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.7-Withholding Diplomas/Grades/Transcripts. Will be rewritten for another reading. Harlan will rewrite the policy. 5.8-Student Funds and Fundraising. Needs rewritten, do not need to place funds separately. 5.9-Interrogations and Searches. Change title to, "Investigations and Searches". **MOTION** by Eric to accept as amended; seconded by Chris. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 5.10-Sexual Harassment of or by Students. No changes. **MOTION** by Terry to accept as written; seconded by Eric. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously. 11.2-Parents/Student Grievance Policy. Change 3rd paragraph to: Need an open

outlet for parents, while still supporting administration. **MOTION** by Chris to accept as amended; seconded by Eric. Voice vote: Noah-yes, Chris-yes, John-yes, Marc-yes, Marcia-yes, Terry-yes, Veta-yes, Eric-yes. Motion carried unanimously.

- g. Rec Center Event Update: Bill will talk to Bob Adams, from the City of Greeley, after Mr. Adams has reviewed the contract about lifeguards. No dates set yet.
 - h. 10 Year Gala Update: Board wants to help wherever they are needed. Keep on agenda-Gala Committee member will report monthly to the board.
 - i. New Communication Person: Debbie Murray was introduced to the Board and she gave a brief overview of her duties (See Attachment 10i). Debbie plans to attend board meetings monthly. Add to agenda, Communications Coordinator report-Debbie Murray.
 - j. Math Wrap Around Plan: Harlan has hired a math tutor liaison, to help explain the program and resources as well as help students get up to speed with the math program. August 10th is the Open House at the Secondary School. Harlan will notify the Board of the first meeting with parents and students. He hopes to announce the date at the Open House.
 - k. Transcript Procedure Update: This was an issue last year. Nathan has written up the procedure (See Attachment 10k).
 - l. Staff Handbook: The HR person made some grammatical corrections to the present handbook. As soon as policies are rewritten the handbook can be rewritten. She recommended that we align practice and policies.
 - m. FTE Update: Today we are at 970.5 FTE. We want to reach 975 to 979. 978 would be great.
 - n. Playground Update: Mark Settje gave a brief history and explained future plans for (See Attachment 10n) the playground improvements. The Elementary has budgeted money to help with the playground this year and he hopes the board will be able to help also. Mark will present his ideas to the Finance Committee.
 - o. CSAP Update: 6th graders scores were down this year. Harlan will research the scores. Harlan handed out to the board (See Attachment 10o) 2006 CSAP 6th – 10th scores and (See Attachment 10o-2) Colorado State Test Results (ATC). Put on next agenda, ACT & CSAP Update-Harlan. Also add to the next agenda, Smart Goals-Becky.
- XI. Administration: a) Harlan reported the bus will be painted Blue with white lettering and trim. The cost will be \$2,400.00 (See Attachment 11) Statement from Randy Pfrost. Harlan reported that having a metal sign on the east side of the building would cost between \$6000 and \$7500 (See Attachment 11b). Harlan will check with Biltrite Signs to see if a plastic sign would cost less. Add to next agenda, FA Sign on East side of building Update-Harlan.
- XII. Frontier Academy Facilities Corporation: a) No report
- XIII. Business / Finance: a) Preliminary June YE Financials-Kim reviewed the report with the board (See Attachment 13)

- XIV. Hearing Of Persons Desiring To Address The Executive Committee: Carolyn Benton reported that we need a representative on the District 6 Accountability Committee. Noah and Chris will try to attend the next meeting. Carolyn also advised the board that the weeds need to be taken care of at the high school. Harlan is checking on the matter.
- XV. Items of General Discussion By The Executive Committee Members: nothing
- XVI. Future Agenda Items: Crisis Manual-Still in progress. Goals-Still in progress.
- XVII. Executive Session: a) Personnel. Executive Committee went into Executive Session at 8:35pm. Open portion of meeting resumed at 8:58pm. No Motions
- XVIII. Meeting Adjourned at 9:16pm.