

7-13-06 Executive Committee Meeting Minutes

Members present: Veta, Christopher, Eric, John, Steve, Sandy, Bill, Marcia (6:47),

Terry (7:30) Members Absent: Richard, Noah

Administration present: Becky, Harlan, Kim, Mary

- I. Meeting called to order at 6:37 pm
- II. Communications: none
- III. District 6 Communications none
- IV. Approval of agenda: add item X j. Painting the School Bus-agenda approved unanimously.
- V. Approval of previous minutes from 6/8/06: Minutes approved unanimously.
- VI. Hearing of persons desiring to speak to item on the agenda: none
- VII. Committee Updates: Move to end of meeting when Terry arrives. Foundation BioPerformance fundraiser and Gala '07.
- VIII. Personnel Items: a) HR person: Kim discussed Administration lacking personnel to do HR-employee files, contracts, benefits, background checks, and work on an employee handbook. She sees need of an employee to do HR in future. (Marcia arrived). Bill will talk to Kim on needs of an HR person. John asked Christopher to consult with our lawyer and review our current teacher contracts to update.
b) Maintenance person: at elementary, Rudy Martinez, retired. Becky hired Lisa Smith as the full-time maintenance person (she was previously the part time help). c) HS math transition: Harlan updated the transition for the HS math—Math Wraparound Program on Fridays, Math lab 6-12 grades; Math tutoring. Board discussed need for tutoring in HS math to help kids in transition. Harlan has a math help plan and will forward to the Board.
- IX. Review of Previous Action Items: Sandy asked Harlan about Nate's plan for handling transcript requests and accuracy. Harlan reported Nate put it into a letter to the concerned parent. John asked Harlan to tell Nate we would like to see the framework Nate has developed.
- X. Special Items: Denise Mund of CDE told Sandy & Becky that policy changes Only need to go through 2 open readings, not 3. **MOTION:** made to do our policy readings 2 times, instead of three. Motion carried unanimously.
 - a) Policies: 1st reading: 5's—Student Rights:
 - +Harlan will check with our lawyer on 5.7 Withholding Student Grades—can we do this if athletic equipment not returned?
 - +5.6-Student Safety—Board asked Sandy to add our anti-bullying policy to this section
 - +5.8 Student Funds and Fundraising: Board did not think this paragraph reflected our school. John asked Kim and Treasury committee to re-do this policy. Do not consider this reading of 5.8 a first reading.
 - b) Parent/Student Grievance Policy 11.2: first reading-no changes suggested
 - c) Review Strategic Goals 1,2, & 3: Becky & Harlan's Goals: Reviewed progress of all 3 goals. Harlan will change Goals 1,2 & 3 to reflect revisions discussed, and send to Sandy. Harlan and Becky also presented

a Gifted/Talented Strategic Goal. Sandy will add this as Goal #11, add to strategic goal that includes changes from Harlan, and resend to board & Admin. (Terry arrived 7:30). Sandy will put Goal 11 to review with Goals 1-3. Goals to be reviewed at August meeting: Goal 4 (Nate), Goal 5 (Kim/Bill), Goal 6 (Eric)

- d) New Open Meeting Laws require tape recording of executive sessions need to be done starting 8/06. Recording needs to be kept for 90 days. Harlan will check with media teachers on what recording device to get, then tell Kim to go out and buy something before August meeting. Secretary of Board to keep recordings in a secure place.
- e) Fun-Plex event: Board does not want this to be a fundraising event—we will ask for donations. Bill will call Ken D'Amato (with City of Greeley) to follow up on event center details (time, date, capacity etc), and email to us. John suggested secondary OPT and Booster Club co-host this event. Marcia will talk to Booster Club officers, and Veta will discuss with secondary OPT officers. Time frame for September or October.
- f) Food Service: Becky & Kim met with District 6 to have them do our food service—the lowest cost to us would be \$36,000-too much. Current caterers have met with us. Golden Corral will continue to do the elementary school. Bubbas will continue to do the secondary school if we cover the cost of the free & reduced lunches, at approximately \$10-\$15,000. a year cost. Options are we need to cover the cost of the F&R lunches, or not offer any F&R lunches. After discussion that we don't want kids to go hungry, John suggested to Kim that we try to negotiate with Bubbas that we would cover 50% of the F&R lunches. **MOTION:** made by Bill to renew our contract with Bubbas for the secondary school, and allow Kim to negotiate up to our budget parameters for F&R costs; seconded by Eric. Motion carried unanimously.
- g) Renew Secretary; Discuss John's term; President office; VP Office:
 - Sandy's office of secretary expired last month & if Board chooses can renew office till end of Sandy's term in 2 years. **MOTION:** made by John to renew Sandy as secretary till end of her term in '08, seconded by Christopher. Motion carried unanimously.
 - With Steve's term up at the end of July, we will need a new Vice President. Eric expressed interest in position. John asked any interested parties to email him. Sandy will put election of new VP on August agenda.
 - At the end of August, John's term and office of President will expire. John is interested in renewal, so Sandy will put term renewal and President renewal on the August agenda.
- h) Board meetings- 1 or 2 a month: After some discussion, it was decide to Keep Board meetings to 1 a month, first Thursday of the month.
- i) Communications Employee: The school needs a communications Employee to handle K-12 communications-newsletters, web site, activities calendar etc. Bill didn't think there was money in the budget now for an employee of this nature, unless we get our bonds refinanced, which will

free up dollars. Board directed Becky & Kim to put together a job description for this position, and email to Board. Board also asked Becky & Kim to try to recruit a person for this position. **MOTION:** made by Bill to allocate \$10,000. for a communications person for the fiscal year '06-'07; seconded by Terry. Voice Vote: Sandy-yes, Steve-yes, Bill-yes, John-yes, Eric-yes, Chris-yes, Terry-yes, Veta-yes , Marcia-no. Motion carried 8-1.

- j) painting the school bus: Discussion followed on need to repaint the secondary school bus and the possible cost. Harlan will ask Randy Post (athletic director) to check into costs. Board asked Mr. Settje to help committee on colors & design to be put on the bus.

- XI. Administration: no reports
- XII. Facilities Corp: will look into cost to put "Frontier Academy" on 65th Ave. side of secondary building. Harlan will ask Mr. Mothershed to check into cost of moving current sign to 65th Ave. side.
- XIII. Business/Finance: Refinance package: Bond Holders need info. ASAP. Bill asked Kim to priority mail information Friday, 7/14/06.
- XIV. Hearing of Persons desiring to address the Executive Committee: none
- XV. Items of General Discussion by Executive Committee: John reported Harlan & Becky's evaluations are done. Steve & John will meet with them separately the first week of August to review the evaluations.
 - Return to item VII. on agenda-Foundation-BioPerformance fundraiser update: BioPerformance gasoline additive lawsuit about effectiveness of product is on-going. Board decided to remove this product as a fundraiser for Frontier foundation due to controversy about the product.
 - Sandy asked Board for opinions on date for '07 Gala, as she needs to reserve a date at Island Grove before dates book up. More research is being done on alternative places to hold the event. Board OK with any Saturday, toward the end of March, but before spring break. Sandy will try to reserve March 24, 2007 for a tentative date.
- XVI. Future Agenda Items: Sandy will update goals
- XVII. Executive Session: a) Personnel. Board moved into executive session at 9:10 pm. Administration asked to stay.
- XVIII. Open portion of meeting resumed at 9:23 pm. No motions made. Meeting adjourned at 9:24 pm.