

## 6-8-06 Executive Committee Board Meeting Minutes

Members Present: Sandy Chenore, Marcia Stauter, John Rattle, Bill Fisher, Steve Street, Noah Figueroa, Eric Umholtz. Absent: Lori Bothwell, Richard Novaria & Terry Story.

Administration Present: Rebecca Dougherty, Mary Meersman, Harlan Ptomey, Nathan Buxman & Kim Knutson.

- I. Meeting called to order at 7:35pm.
- II. Communications: a) Parent Letter: Board will discuss in Executive Session.
- III. District 6 Communications: a) Harlan: Update on meeting with District 6: Rebecca, Harlan & John met with Dr. Dreier and the meeting went well. Mary and Harlan met with Jeff Miller, Cheryl Wangeman and Dr. Dreier. Items of discussion were: Count date, Training on new testing (we are on our own), Transportation (we will be charge out of district rate), Becky and Harlan will be added to the district list serve, Fee Schedule approved in August, Professional Development will be open to Frontier (we will pay out of district cost), Special Education Program (we want to keep our own program. Jeff Miller will tour the buildings during the summer.
- IV. Approval of Agenda: Move Parent Letter to Executive Session. Motion made by Bill to approve agenda as amended; seconded by Steve. Motion carried unanimously.
- V. Approval of Previous Minutes a) 5-4-06: Motion made by Bill to approve the 5-4-06 minutes as submitted; seconded by Sandy. Motion carried unanimously.
- VI. Hearing of Persons Desiring To Speak To An Item On the Agenda: none
- VII. Committee Updates: a) Policy Committee/ Values discussion: Sandy and Becky met with Denise Mund of CDE. Denise suggested that we start over and redo a policy manual, separate out policies and procedures, ask to be added to District 6 e-mail list. See (Attachment 7a) Decision Making. The first meeting of the committee will be next Wednesday, June 14<sup>th</sup> at 10:30am. Sandy will be the board liaison to create the new policy manual along with Becky and Harlan. Make this a standing agenda item. b) Academic Excellence: Eric reported that the committee reviewed the Math program and some recommendations were to create parent support teams, EC Board show support and be part of monthly meetings. Add gifted students to the Strategic Plan. Becky and Harlan will report back at the July EC meeting. Middle School catalogue was reviewed.
- VIII. Personnel Items a) Becky: non-renewal of staff member: Staff member was offered several opportunities to resign, but refused. Contract will not be renewed.
- IX. Review of Previous Action Items of the Executive Committee: none
- X. Special Items:
  - a. Vote on new Board Members: Elect 2 new board members: Steve Street's term expires July 31, 2006, and he will be leaving the board. Harlan reported that Sean Madden and Matt Reavis have turned in letters of

resignation. **MOTION** made by Bill to accept resignations; seconded by Marcia. Voice vote: Sandy-yes, Marcia-yes, John-yes, Bill-yes, Steve-yes, Noah-yes, Eric-yes. Motion carried unanimously. There were three applicants submitting letters of application to the EC Board for the open positions: Jennifer Geisick, Chris Nickerson and Marc Schreiber. Election of new board member to begin term July 2006: Written ballot results were: Jennifer Geisick – 0 votes, Chris Nickerson – 6 votes, Marc Schreiber – 1 vote. Chris Nickerson will join the EC Board at the July EC Board Meeting. Election of new board member to begin term August 2006: Written ballot results were: Jennifer Geisick – 2 votes, Marc Schreiber – 5 votes. Marc Schreiber will begin his term at the August 2006 EC Board meeting.

- b. Communication Person: Put on next agenda. Discussion on hiring someone for the newsletter, parent communication, website set-up. In the meantime check out other successful charter schools to see how they handle communications. Administration will report back at the next board meeting.
  - c. Grievance Policy-discussion: Committee will meet again and decide on what form to use. Mary should set and call the meeting.
  - d. Fun-Plex event: No report, Richard not present. John will call Richard to check on progress.
  - e. Final approval of vision & mission statements: (See Attachment 10e) Vision Statement and Mission Statement. **MOTION** made by Bill to approve the Vision and Mission Statements as presented; seconded by Marcia. Voice Vote: Sandy-yes, Marcia-yes, John-yes, Bill-yes, Steve-yes, Noah-yes, Eric-yes. Motion carried unanimously.
- XI. Administration: a) Becky-completing her principals licensure: Board recommended- put as a goal in Becky’s evaluation. b) Becky-School Support Visitation Team invitation: Becky asked the board for permission to accept the invitation to join the School Support Visitation Team. This would require 3 days of training and she would be away from the school approximately 9 days throughout the school year. **MOTION** made by Bill to give Becky consent to be a part of the School Support Visitation Team; seconded by Eric. Voice Vote: Sandy-yes, Marcia-yes, John-yes, Bill-yes, Steve-yes, Noah-yes, Eric-yes. Motion carried unanimously. c) Secondary Principal Report: See Attachment 11c. d) Elementary Principal Report: See Attachment 11d.
- XII. Frontier Academy Facilities Corporation: a) – none
- XIII. Business / Finance: a) Kim reviewed and answered questions from the board members. (See Attachments 13a, 13b, 13c) Frontier Academy General Fund, Frontier Academy Facilities Corporation and Frontier Academy Foundation. **MOTION** made by Bill to accept the Budget reports; seconded by Eric. Voice Vote: Sandy-yes, Marcia-yes, John-yes, Bill-yes, Steve-yes, Noah-yes, Eric-yes. Motion carried unanimously.
- XIV. Hearing of Persons Desiring To Address the Executive Committee: none
- XV. Items of General Discussion By The Executive Committee Members: Sandy asked the board members to use “reply only” instead of “reply all” when

replying to e-mails. Sandy also reported that she heard the Executive Sessions need to be tape-recorded. John suggested that the question be sent to Barry Arrington for a legal opinion.

- XVI. Future Agenda Items: a) P&P Manual b) Suspension policy-1-06 c) Crisis Manual K-12 d) July-Strategic goals 1,2,3 / August-Goals 4,5,6 / Sept-Goals 7.8.9.10 – No reports
- XVII. Executive Session: a) Personnel-Principal Evaluations; b) Parent Letter. Executive Committee went into Executive Session at 8:55pm. Open portion of meeting resumed at 10:29pm. No Motions.
- XVIII. Meeting adjourned at 10:30pm.