

## 1-12-06 Executive Committee Board Meeting Minutes

Members Present: Terry Story, John Rattle, Lori Bothwell, Mary Meersman, Richard Novaria, Steve Street, Eric Umholtz, Noah Figueroa, Marcia Stauter, Bill Fisher. Absent: Sandy Chenore.

Administration Present: Rebecca Dougherty, Harlan Ptomey, Kim Knutson.

- I. Meeting called to order at 6:00pm.
- II. Communications: a) Thank you-Lori Reinsvold. Steve Street presented a Thank you gift to Lori Reinsvold.
- III. District 6 Communications: a) none
- IV. Approval of Agenda: John added to Special Items: (p.) Presentation and Discussion on MS Wrestling-Mr. Reyna. **Motion** made by Eric to approve the agenda as amended; seconded by Steve. Motion carried unanimously.
- V. Approval of Previous Minutes from 12-1-05 & 12-19-05: **Motion** made by Terry to approve the 12-1-05 minutes as submitted; seconded by Marcia. Motion carried unanimously. **Motion** made by Marcia to approve the 12-19-05 minutes as presented; seconded by Steve. Motion carried unanimously.
- VI. Hearing of Persons Desiring To Speak To An Item On the Agenda: Nothing
- VII. Committee Updates: a) S.I.C. final report: Steve reviewed (See Attachment 7a) the final report. Steve asked to have the report posted on the website and also post at the Secondary School and asked for board approval. **MOTION** made by Eric to approve the final report as written; seconded by Lori. Motion carried unanimously. John asked the board to review the report and prepare to discuss at the May EC Board meeting and asked Becky and Harlan to address the report in their Principals' Report at each meeting. b) Parent survey update: Steve handed out (See Attachment 7b) 2006 Frontier Academy Parent Satisfaction Survey. The Elementary school will send the survey home in Monday folders on January 17<sup>th</sup> and the Secondary School will mail the survey on January 13<sup>th</sup>. Steve hopes to have the surveys back by February 4<sup>th</sup>. **MOTION** made by Marcia to accept the parent survey as presented; seconded by Terry. Motion carried unanimously.
- VIII. Personnel Items a): New Staff: Harlan reported on the new employees he has hired and handed out resumes to the board (See Attachment 8a). Kim suggested we do complete background checks on all new hires. John suggested that Kim check with District 6 Human Resources and see what procedure they use.
- IX. Review of Previous Action Items of the Executive Committee: none
- X. Special Items:
  - a. Board Grievance Committee: John reviewed the last discussion on creating a grievance committee. Both OPTs agree to support a grievance committee. There is a need for a place for parents to voice their grievances. **MOTION** made by Eric to establish a sub-committee; seconded by Terry. Motion carried unanimously. John asked Mary

Meersman to head the sub-committee along with the following members: Terry Story, Harlan Ptomey, Mark Settje and Noah Figeroa.

- b. Board retreat date-2-25-06: Meeting will start with breakfast at 7:45am and begin the meeting at 8am to 12 noon at the Colorado Community Bank. The focus of the retreat will be education and school improvement. John suggested that the School Leadership Teams from both schools be invited to the retreat.
- c. Net FTE changes since 10-1-05: Marie handed out to the board (See Attachment 10c) Updated FTE. Frontier has lost a total of 6 students at the elementary school and 29 at the secondary school since 10-1-05. Total FTE is 935.5. John recommended we add new students now if possible. Add 6 students to the elementary and start adding new students to the 8<sup>th</sup> grade at the secondary school. **MOTION** made by Bill to add students to meet our 10-1-2005 enrollment as best we can; seconded by Richard. Voice vote: 8-yes and 1-no (Steve). Motion carried 8-1.
- d. Bus: Harlan reported that we have purchased a 15-passenger bus. No additional special drivers license is needed to drive the bus. Mr. Hergenreter has offered to paint the bus for free as long as we provide the paint.
- e. District 6 special report: Becky reviewed (See Attachment 10e). Becky and Marcia attended the Monday, January 9<sup>th</sup> District 6 board meeting.
- f. Leadership Committee: Becky and Harlan have formed leadership committees at both schools. They would like to take the teams to a leadership meeting this summer.
- g. Update on oil drilling: Eric reported no progress yet. Will be about a year before anything to report back to the EC.
- h. Discussion on evaluation of 4day / 5day schedule: Calendar for next year is due February 15<sup>th</sup>. Need feedback from the teachers and parents. Hope to have more information by February 6<sup>th</sup> meeting.
- i. Update-math report: Committees are meeting and looking for a K-12 math program. Decision should be made by May and plan to implement program next fall.
- j. Foundation: John reported that the Foundation Committee has lost all focus. John asked Richard Novaria to head the Foundation Committee. Richard will meet with John, Kristi Lehnert and Kim.
- k. Volunteer attorney: Keith Abbott has volunteered to give us legal help with reviewing contracts and by-laws.
- l. 2/6/06 Presentation to District 6: Becky and Harlan gave their power point presentation to the EC board. They asked for feedback. Board made recommendations for changes to presentation. Bill will present pages 1 thru 6.
- m. Gala Update: John read a report from Sandy Chenore. The Gala will be April 29<sup>th</sup> at Island Grove Park. More information will be sent home to parents at a later date.
- n. Special meeting 1-26-06-5:30: CDE Site Visit – Audit report with detailed analysis will be presented to the EC Board. Our cost will be

- \$6500. **MOTION** made by Steve to go ahead with the audit; seconded by Marcia. Motion carried unanimously.
- o. Feb. & March meeting dates: February 6<sup>th</sup> meeting will be at the Secondary School from 8:30 to 10:00pm or as soon as the District 6 Site Visit is completed. March 2<sup>nd</sup> meeting will be at the Elementary School at 6:30pm.
  - p. Presentation & Discussion-MS Wrestling-Mr. Reyna: Matt Reavis and Mr. Reyna gave an overview of the MS Wrestling program. There are 18 to 22 students interested in the program. Fees collected would cover the cost of equipment, approximately \$800. **MOTION** made by Terry to approve the MS Wrestling program; seconded by Eric. Motion carried unanimously.
- XI. Administration a): Harlan read a letter from the secondary staff thanking the board for considering their concerns in their letter presented to the board at it's last meeting.
- XII. Frontier Academy Facilities Corporation: a) the new tile has been laid in the K-3 building and flooring in the 4-5 building will be done this summer. Lighting in the Gym is completed and the insurance adjuster has inspected the water damage in the 4/5 building.
- XIII. Business / Finance: a) Refinancing Update: Bill reported that the process is going well. He will update the board when he has more information. Bill also reported that there is a proposal to change the zoning of the property next to the secondary school. He suggested that as many board members as possible attend the meeting on February 7th to show our disapproval.
- XIV. Hearing of Persons Desiring To Address the Executive Committee: Mr. Settje thanked the board for funding the new flooring, lighting and staff raises.
- XV. Items of General Discussion By the Executive Committee Members: Marcia reported that the secondary Booster Club is planning a poker party and asked if the board would be okay with a poker party. Kim will check to see if a license is needed.
- XVI. Future Agenda Items: a) P&P manual: nothing; b) Suspension policy: Add to next EC meeting agenda; c) 1/06 parent survey: Surveys are ready to send out to parents.
- XVII. Executive Session: a) Discipline Issue: Executive Committee went into Executive Session at 9:25pm. Open portion of meeting resumed at 9:45pm. No motions.
- XVIII. Meeting adjourned at 9:46pm.